



EXAMINATION RULES & REGULATIONS – 3RD TERM 2024

Candidates are advised to read this document carefully and follow the instructions.

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| <p>A. INFORMATION</p> <ol style="list-style-type: none">1. You should attend school ONLY on days you have examinations.2. You must be on time for all examinations, at least 30 minutes before the time at which the examination is due to start. Candidates over 30 minutes late will NOT be admitted to the examination.3. You are not allowed to leave the school premises between examinations.4. You should wear full school uniform or you will be denied access to the examinations.5. No chewing gum or food is allowed during the examinations.6. A bottle of water is allowed in examination rooms.7. You must write in blue or black ink except when using multiple choice answer sheets which must be completed in pencil B or HB. (Coloured pencils or inks may be used only for diagrams, charts, etc).8. Candidates can use appropriate calculators unless the Syllabus or the instruction on the Question Paper states that calculators are not allowed.9. Candidates will not be allowed to leave the examination room 30 minutes after the examination has started. | <p>B. REGULATIONS</p> <ol style="list-style-type: none">1. You will be normally required to remain in the examination room for the full duration of the paper. You may leave the examination room only when instructed by the invigilators.2. Strict silence should be maintained in all examination rooms.3. You must bring all your authorised materials needed for the examination. You must not borrow anything from another candidate during the examination.4.<ol style="list-style-type: none">(a) No electronic devices with data storage and/or communication capabilities by any method (for example, <u>mobile phones, cameras and 'smart wear'</u> such as smart glasses and smart watches) are permitted during the examination under any circumstances. You are strongly advised to abide strictly by this regulation.(b) The Invigilator will be requested to enforce strictly the above instructions.(c) If you are found in possession of such a device in the examination room you may be DISQUALIFIED from the paper. This applies irrespective of whether the device is switched on or off.(d) IN CASE you are in possession of a communication device in the examination room, you should switch it off and put it in your bag outside the examination room or hand it over to the invigilator immediately. The school will not be responsible for the loss of any communication device.5. You must not take from the examination room any script, multiple choice answer sheets, unused stationery, rough works or any other materials provided for the examination.6. As soon as the "pens down" notice is given by the invigilator, you must stop writing. Check all your scripts and fasten them in order. |
| <p>C. EXAMINATION INSTRUCTIONS</p> <ol style="list-style-type: none">1. Tell the invigilator AT ONCE:<ol style="list-style-type: none">(a) If you think you have not been given the right question paper and/or the right materials needed for the examination.(b) If you have missed out on any instructions given.(c) If the question paper is incomplete or there is any misprint.2. Read carefully the instructions on the question paper. Check the page number on each sheet.3. Ensure that all pages are correctly printed and are numbered sequentially.4. For the multiple-choice papers, please ensure that answers are shaded on the multiple-choice answer sheet.5. In case you fall SICK during the examination, you must immediately inform the invigilator. | <p>D. WARNING</p> <p>You are responsible for your own behaviour. Disciplinary action may be taken in case of misbehaviour or where a candidate has been involved in any breach of rules and regulations, which may include disqualification from one or several examinations or any other action deemed fit by the Disciplinary Committee.</p> |

